



POSITION TITLE: Zone Development Coordinator – North Wimmera

EMPLOYER: Football Federation Victoria (FFV)

STATUS: Full-time position (38 hours per week)

Football Federation Victoria (FFV) is the peak body responsible for all aspects of the *world game of football* throughout Victoria, incorporating men's, women's, juniors, Futsal, referees and coaches. The tremendous growth in the game over the past 12 months in the Ballarat and surrounding regions has resulted in the creation of an exciting new position with FFV.

The major responsibilities of this position include the administration and development of football specifically in Ballarat, Horsham, and Hamilton. The position will report to FFV's Participation and Coach Education Coordinator and the Presidents of the local associations.

Key accountabilities:

- Assist clubs in the roll-out of national initiatives such as Optus Small-Sided Football;
- Promote inclusive practice and ensure any organisational decision making and programs implemented include the needs of all segments of the football community - Juniors, Men's, Women's, Culturally and Linguistically Diverse (CALD), Indigenous and people with disabilities
- Organise, promote and deliver various Football and Futsal Coaching and Referee Courses
- Provide customer service to club members
- Assist in the delivery and implementation of the MVFC 5-a-side school football program in schools
- Carry out Talent ID duties and promote elite pathways such as Country Championships, Summer League & Futsal State Championships at schools and community clubs

Key Selection Criteria

The successful candidate is likely to possess the following attributes:

- Knowledge and experience within football is vital - A minimum Youth Coaching Licence is desirable

- Outstanding verbal and written communication skills;
- Teamwork - an ability to engage with a wide range of people and stakeholders within the football and broader general community (ie school aged children, school teachers, club volunteers, football coaches);
- Experience in the delivery of education programs in a sporting context;
- Willingness to work with children and adults from diverse communities (CALD, indigenous and people with disabilities)
- Advanced organisational skills and task orientated
- Advanced computer skills – MS Word, Excel, Outlook, Access and Powerpoint applications;
- Well developed interpersonal and time management skills, an ability to work without direct supervision, be self motivated and manage own workload;
- Preparedness to work weekends and non-traditional hours as required;
- Tertiary qualifications in sports coaching, sports administration, teaching, or a related area of study;
- The ability and desire to develop the game of football within your region;
- A current and valid Victorian drivers licence and access to own vehicle is essential;
- Own a car.

To view the full Job Description visit <http://www.footballfedvic.com.au/corporate/jobs/>

Package on offer, circa \$36-\$40K

- Home Office Set-up (including laptop and internet connection if required).
- Mobile phone
- Motorcard pass
- FFV uniform