

TO: All FFV Clubs

FROM: FFV Registrations Department

DATE: Wednesday, 23 January 2008

SUBJECT: Pre-Populated NRR 03 – Amateur Player Registration Forms

This Memo will provide your club with an explanation of the **Pre-Populated NRR 03 Forms**.

What are Pre-Populated NRR 03 Forms?

The Pre-Populated NRR 03 – Amateur Player Registration Form is a pre-filled form with player details and FFA ID printed on each form. The details on the form are those details that were provided to FFA when completing and submitting the Carbon Copy forms in 2007.

The Pre-Populated NRR 03 Forms are a bonus for many clubs that print and produce their own player registration forms and are designed to reduce the time and resources in completing a new form for each player at your club.

Who completes the Pre-Populated NRR 03 Forms in season 2008?

As outlined in the *2008 Player Registration Procedure flow chart* (enclosed), **only those players** who were **allocated an FFA ID in 2007 AND registering for the SAME club in 2008** as they were registered with during season 2007.

If all pre-filled details on the form are correct, the form only needs to be signed off and dated by each player or parent/guardian and a club official.

What do clubs do with the completed Pre-Populated NRR 03 Forms?

Clubs **MUST** retain all completed Pre-Populated NRR 03 forms and **MUST** be available upon request of FFV or FFA.

What does the form look like?

The Pre-Populated NRR 03 Forms are a Folded A3 form. The Second page of the form is blank (except for player's name) and is designed to update details that may be incorrect on the first page. *Please Note: All Player Details are to be updated via SportNet.*

Please Note:

ALL Clubs MUST use the enclosed NRR 03 Order Form to order their clubs' PRE-POPULATED NRR 03 forms from Football Federation Victoria.

All information from the Registrations Department and required forms for season 2008 is available via the Football Federation Victoria website. Please visit the Registrations Section of the website:

<http://www.footballfedvic.com.au/registrations/>

If you have any queries regarding the Registration Process or required forms for season 2008, please contact the Registrations Department on 9474 1845.