

TO: All FFV Clubs

FROM: Registrations Department

DATE: Friday, 08 February 2008

SUBJECT: Introduction of FFV Registration Regulations

Dear Club Official,

In season 2008, the FFV Registration Regulations will be in operation in conjunction with the National Registration Regulations (NRR) introduced in 2007. The FFV Registration Regulations are specific to the Registration procedures in Victoria, incorporating the use of SportNet across the state and the use of the NRR 03 forms.

The Registrations Department have introduced a number of new regulations (*contained in the 2008 FFV Registration Regulations*) in order to maintain the integrity of all competitions and to assist the department in servicing all clubs and players across the State in the most consistent and efficient method possible.

Below are 3 extracts from the 2008 FFV Registration Regulations that the Registrations Department would like to highlight to ALL Clubs for the coming 2008 season.

➤ **Extract from the 2008 FFV Registration Regulations – REGULATION 8, PART A (Page 7)**

8. AMATEUR PLAYER REGISTRATIONS

8.1 An Amateur Player may register for the first time in a season with any Club at any time during the season other than Amateur Players registering for a Club in the Victorian Premier League or State League Division 1 who must be registered within the relevant Registration Period.

Note: The registration fee will not differ at any point during the season.

8.2 Amateur players with a current 8-digit FFA ID wishing to register with a Club must complete a 2008 Prescribed Form NRR 03 – Registration of Amateur Player form (Pre-Populated form or single copy form only). This form must be retained by the Club and be produced at the request of either FFV or FFA.

8.3 Any Player who has not been assigned a 8-digit FFA ID number must complete the Prescribed Form NRR 03 – Registration of Amateur Player (quadruplicate carbon copy form) and lodge it with FFV within 30 days of online registration.

8.4 The registration of an Amateur Player is effective from the date the registration is processed via SportNet but is subject to a Club complying with Part A Regulations 8.2 and 8.3 and 8.5.

- 8.5 Failure to complete the process outlined in Regulations 8.2 and 8.3 will result in the Player being deemed un-registered as a result of which sanctions may apply to the Club in accordance with the FFV Grievance Disciplinary and Tribunal By Law.
- 8.6 An Amateur Player may be de-registered upon request from a Club in the form of a Player De-Registration Request Form in accordance with Regulation 6 in Part B of these Regulations.

In summary, Regulation 8 – Part A states the following;

At the beginning of a season every player registering in season 2008 must complete a version of the NRR 03 – Amateur Player Registration form. For players with a current 8-digit FFA ID, they will be required to complete the Single PDF Copy of the NRR 03 form (if at a different club from 2007) or the Pre-Populated Version of the NRR 03 form (if registering at the same club as 2007). These forms are to be kept by the club.

For all NEW players that do not have an 8-digit FFA ID, each player is to complete the quadruplicate Carbon Copy version of the NRR 03 form. Once a player is registered via SportNet, the top two copies of the NRR 03 must be lodged to FFV Registrations Department within 30 days of on-line Registration.

➤ **Extract from the 2008 FFV Registration Regulations – REGULATION 1, PART B (Page 12)**

1. LODGING OF REGISTRATION DOCUMENTS WITH FFV

- 1.1 All registration documents must be lodged with FFV by no later than 5.00pm on the last day of the Registration Period
- 1.2 After the following dates:
- (a) Men's State and Provisional Leagues – week beginning Monday 31st March 2007
 - (b) Women's Thirds & Masters Leagues – week beginning Monday 21st April 2007
 - (c) Juniors and Rooball Leagues – week beginning Monday 21st April 2007
 - (d) Women's Premier League – week beginning Monday 3rd March 2007
- in order for registration documents to be processed prior to a weekend fixture, all such documents together with payment of any relevant fees must be lodged with FFV by 5.00pm on the Thursday before the fixture or if delivered via fax or e-mail by no later than 11.59pm on that Thursday night.
- 1.3 All registration documents lodged after this time will be processed by FFV the following week.
- 1.4 Once a Player has been registered via SportNet and is registering with FFA in accordance with part A Regulation 8 and Part B Regulation 5 of these Regulations, all registration documents must be signed, fully completed and lodged with FFV within 30 days of online registration.
- 1.5 In all cases payment of all relevant fees must be made at the time of lodging registration documents with FFV as required by these Regulations (whether on-line or hard copy).
- 1.6 It is the responsibility of the club to verify that all information submitted is true and correct.

In summary, Regulation 1 – Part B states the following;

For the leagues and dates listed above in Regulation 1.2, in order for an Amateur Player to change clubs during the 2008 season ALL paperwork (Cancellation form – NRR 08 & Supplementary Form – NRR 11) MUST be lodged to FFV Registrations Department by Thursday 5.00pm or if via fax or e-mail by no later than 11.59pm on the Thursday night; in order for the registration to be processed via SportNet prior to a weekend fixture. ALL paperwork lodged on a Friday (after the dates above) will be processed during the following week.

This regulation also states that for players completing the Carbon Copy version of the NRR 03 form, once registered via SportNet, the top two copies of the NRR 03 form must be lodged to FFV Registrations Department within 30 days of on-line Registration.

➤ **Extract from the 2008 FFV Registration Regulations – REGULATION 4, PART B (Page 13)**

4. AMATEUR PLAYER CHANGING CLUBS DURING THE SEASON

4.1 For an Amateur Player to change Clubs during the season, the following documents must be lodged to FFV, in accordance with Part B Regulation 1, prior to the registration being processed via SportNet;

- (a) Prescribed Form NRR 08 – Cancellation of Amateur Registration. This form must be signed by the former Club and Player or parent/guardian if applicable;
- (b) Prescribed Form NRR 11 – Supplementary Registration. This form must be signed by the new Club and Player or parent/guardian if applicable.

4.2 The previous Club will receive an email confirmation that the Player has now registered with the new Club once the Registration has been processed via SportNet.

4.3 If the former Club refuses to sign Prescribed Form NRR 08 – Cancellation of Amateur Registration, the new Club or Player may lodge this form to FFV. FFV will hold the paperwork for a period of 7 days at which point the cancellation of amateur registration with the former Club will take affect.

4.4 Without the above forms lodged to FFV; the registration will not be processed via SportNet.

In summary, Regulation 4 – Part B states the following;

Once a player is registered in 2008, a club DOES NOT have the ability to process a player 'transfer' via SportNet. ONLY FFV will have this ability via SportNet.

It also indicates to ALL clubs that without the correct paperwork lodged to FFV Registrations Department for an Amateur Player to change clubs, a player may not change clubs until this first step has been completed in accordance with the Registration Regulations.

Please note:

The above information and required forms are available via the Football Federation Victoria website. Please visit the Registrations Section of the website:

<http://www.footballfedvic.com.au/registrations/>

If you have any further queries regarding the 2008 FFV Registration Regulations you may contact the Registrations Department on 9474 1845 or e-mail registrations@footballfedvic.com.au