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**FOOTBALL
FEDERATION
VICTORIA**

By-Laws

FOOTBALL FEDERATION VICTORIA (FFV) INC.

Football Federation Victoria (FFV) Inc.

By-law 1

Election of Zone Representatives and Standing Committee Members

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 1.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law provides for the election of Zone Representatives and Standing Committees.

There will be two Zone Representatives elected from each Zone. Other than with respect to the Futsal Standing Committee, the members of each Standing Committee will be elected from the pool of eligible candidates nominated across all Zones in accordance with the By-laws.

4 Eligibility - Zone Representatives

4.1 Eligibility for election

A person is eligible to be a Zone Representative if they are:

- (a) 18 years of age or over; and
- (b) nominated according to paragraph 11.2.

4.2 Eligibility to vote

Subject to paragraph 11.1, only Clubs that are assigned to a Zone may vote for the Zone Representatives of that Zone.

5 Eligibility - Referees' Standing Committee

5.1 Eligibility for election

A person is eligible to be a member of the Referees' Standing Committee if they are:

- (a) 18 years of age or over; and
- (b) nominated according to paragraph 11.2.

5.2 Eligibility to vote

Subject to paragraph 11.1, the following persons have the right to vote:

- (a) a Registered Participant who is registered in the category of Accredited referee and is aged 18 years or over; and
- (b) a parent or guardian of a Registered Participant who is registered in the category of Accredited referee and is under 18 years of age.

6 Eligibility - Coaches' Standing Committee

6.1 Eligibility for election

A person is eligible to be a member of the Coaches' Standing Committee if they are:

- (a) 18 years of age or over; and
- (b) nominated according to paragraph 11.2.

6.2 Eligibility to vote

Subject to paragraph 11.1, the following persons have the right to vote:

- (a) a Registered Participant who:
 - (i) is registered in the category of Accredited coach; and
 - (ii) coaches a football team participating in a competition that is recognised or sanctioned by the Association or a team that represents the Association and who is aged 18 years or over; and
- (b) a parent or guardian of a Registered Participant who;
 - (i) is registered in the category of Accredited coach; and
 - (ii) coaches a football team participating in a competition that is recognised or sanctioned by the Association or a team that represents the Association and who is under 18 years of age.

7 Eligibility - Women's Standing Committee

7.1 Eligibility for election

A person is eligible to be a member of the Women's Standing Committee if they are:

- (a) 18 years of age or over; and
- (b) nominated according to paragraph 11.2.

7.2 Eligibility to vote

Subject to paragraph 11.1, votes may only be cast by Clubs fielding teams in women's senior or open competitions that are recognised or sanctioned by the Association. These teams must be

participating in such competitions at the date of the relevant election, or have participated in those competitions within the 12 months preceding that date.

8 Eligibility - Futsal Standing Committee

8.1 Eligibility for appointment

A person is eligible to be a member of the Futsal Standing Committee if they are:

- (a) 18 years of age or over; and
- (b) notice of their appointment is made according to paragraph 11.2.

8.2 Eligibility to appoint members

- (a) Upon the adoption of these By-laws, the Directors must appoint an Inaugural Victorian Futsal Standing Committee to hold office for two years, appointing such persons who have the relevant expertise and experience in Futsal.
- (b) After two years, the Inaugural Victorian Futsal Standing Committee shall lapse, but may be re-appointed for such consecutive 12 month terms required to allow it to complete its determination of:
 - (i) to complete recommendations to the Directors on the eligibility criteria for affiliated Victorian Futsal clubs; and
 - (ii) eligibility of Victorian Futsal clubs to appoint Victorian Futsal Standing Committee members.
- (c) After the Inaugural Victorian Futsal Standing Committee lapses, the Victorian Futsal Standing Committee members shall be appointed in accordance with the procedure determined by the Directors and adopted as a By-Law.

8.3 Appointees still treated as elected

Irrespective that members of the Futsal Standing Committee will be appointed pursuant to paragraph 8, in all other respects those members will be treated as if they were elected, or subject to election, pursuant to the By-laws.

9 Eligibility – Juniors' Standing Committee

9.1 Eligibility for election

A person is eligible to be a member of the Juniors' Standing Committee if they are:

- (a) 18 years of age or over; and
- (b) nominated according to paragraph 11.2.

9.2 Eligibility to vote

Subject to paragraph 11.1, votes may only be cast by Clubs fielding teams in competitions that are recognised or sanctioned by the Association for players under 18 years of age. These teams must be participating in such competitions at the date of the relevant election, or have participated in those competitions within the 12 months preceding that date.

10 Eligibility - Men's Standing Committee

10.1 Eligibility for election

A person is eligible to be a member of the Men's Standing Committee if they are:

- (a) 18 years of age or over; and
- (b) nominated according to paragraph 11.2.

10.2 Eligibility to vote

Subject to paragraph 11.1, votes may only be cast by Clubs fielding teams in men's senior or open competitions that are recognised or sanctioned by the Association. These teams must be participating in such competitions at the date of the relevant election, or have participated in those competitions within the 12 months preceding that date.

11 Elections generally

11.1 No right to multiple votes

Despite any other provision of this By-law, at an election held for the purposes of this By-law, a person (including a Club):

- (a) may vote at each election for which that person is eligible to vote; but
- (b) may not at any election:
 - (i) vote for Zone Representatives in more than one Zone;
 - (ii) vote more than once for any Standing Committee.

11.2 Nominations and Futsal appointments

A person who is eligible for election according to paragraphs 4.1, 5.1, 6.1, 7.1, 9.1 or 10.1 must be nominated for election by either of the following, as appropriate:

- (a) a Club; or
- (b) two persons,

eligible to vote at the relevant election according to paragraphs 4.2, 5.2, 6.2, 7.2, 9.2 or 10.2 (respectively).

A Club may only nominate one candidate for each of the following:

- (a) membership of the men's, women's and juniors' Standing Committees; and

(b) Zone Representative for the Zone within which the Club resides.

A nomination must be:

- (c) in writing;
- (d) signed by the nominator(s) and the nominee;
- (e) specify the Zone or Standing Committee in respect of which the nominee is standing for election; and
- (f) be lodged at the Registered Office by the time and date specified in the notice calling for nominations.

For the purposes of a person appointed as a member of the Futsal Standing Committee pursuant to paragraph 8, the instrument of appointment must conform to the above requirements for nominations. In which case, the reference to nominator shall mean the appointor and the reference to nominee shall mean the appointee.

11.3 Statements by candidates

Each candidate may provide the Directors with a statement supporting their candidacy.

Statements are to be received at the Registered Office by the date for the close of nominations according to paragraph 11.2.

Statements which are received within time are to be made available to Registered Participants in the same way as ballot papers are made available under paragraph 11.6.

The Directors need not make available a statement under this paragraph if it is more than 1,000 words long or is, in the opinion of the Directors, defamatory.

11.4 Need for a poll

If the number of candidates for election is equal to the number required to be elected, those candidates are taken to be elected and a declaration by the Directors to that effect is final.

If the number of candidates for election is less than the number required to be elected those candidates are taken to be elected and a declaration by the Directors to that effect is final.

If the number of candidates for election is greater than the number required to be elected, a poll will be held according to this By-law.

11.5 Ballot papers

The Directors must arrange for ballot papers to be published for:

- (a) Zone Representative candidates in each Zone; and
- (b) Standing Committee members,

in respect of which an election is required.

Ballot papers will be in the form and contain the information the Directors think fit.

11.6 Distribution of ballot papers

Ballot papers will be made available to eligible electors in the manner the Directors think fit, including:

- (a) at the Registered Office;
- (b) on the Football Federation Victoria (FFV) Inc. website; and
- (c) at major competition venues.

11.7 Voting

Votes are to be recorded on ballot papers as follows:

- (a) electors must place consecutive whole numbers starting at “1” in the number of candidate squares equal to the number of candidates to be elected so as to indicate preferences; and
- (b) electors may place further consecutive whole numbers in additional candidate squares so as to indicate additional preferences.

11.8 Return of ballot papers

Completed ballot papers must be returned to the Registered Office by the date stipulated on the ballot paper.

Any ballot paper which is received after that time will not be counted.

11.9 Scrutiny of ballot papers

Except as provided in this paragraph, a ballot paper is formal and effect must be given to the elector’s intention as far as that intention is clear.

A ballot paper is informal if:

- (a) in the opinion of the Directors, or the Directors’ nominee, it is not authentic;
- (b) no first preference is marked; or
- (c) a first preference is marked for two or more candidates.

The Directors, or the Directors’ nominee, must examine each ballot paper and those ballot papers which are formal must be counted.

A decision by the Directors, or the Directors’ nominee, under this paragraph is final.

11.10 Quota – N/A

11.11 Counting votes

In counting votes, the Directors or their nominee may act:

- (a) Setting aside from the count as informal any ballot paper not in accordance with By-law 11.9;

- (b) Counting a vote for each candidate for every number marked 1 to the number of vacancies to be filled on the ballot paper admitted to the count;
- (c) Vacancies being filled in order by candidature who polls the highest number of votes until all vacancies are filled;
- (d) Where there is a tie for the last vacancy/s it will be determined by the candidate/s who polled the highest number of first preference votes being elected to the vacancy/s. If the candidates are still tied the candidate chosen during the drawing of lots will be declared elected.

11.12 Declaration of results

As soon as possible after results of an election are ascertained, the Directors will:

- (a) declare the successful candidates elected;
- (b) notify the candidates of the results of the election; and
- (c) publish the results in any manner they consider appropriate.

A declaration made by the Directors under this paragraph is final.

12 Term of office and casual vacancies

12.1 Term of office

Each member of a Standing Committee will serve a two year term and are eligible for re-election.

Each Zone Representative will serve a two year term and are eligible for re-election.

12.2 Casual vacancy or other shortfall in members

A casual vacancy will be filled by the Directors. However, in filling a casual vacancy, the Directors are to have regard to the results of the most recent election.

A person appointed under this paragraph holds office until the end of the term of the person in whose place they were appointed.

In addition, the Directors may appoint persons to be Standing Committee members in either of the following situations:

- (a) after an election of a Standing Committee, if the number of candidates for election to a Standing Committee was less than the minimum required number of members for that Standing Committee; or
- (b) at any time, if the Standing Committee had less than the maximum number of members.

In the case of such appointments, the Directors may appoint any number of members they deem appropriate, provided that the Standing Committee does not as a result have greater than the maximum number of members permitted by the By-laws. All persons appointed to fill a shortfall of members holds office as if they were elected at the immediately preceding election of Standing Committee members.

13 Timing of election of Standing Committee members

Elections for Standing Committee members are to be held every two years and will coincide with every Zone Representative election.

Football Federation Victoria (FFV) Inc.

By-law 2

Zone Representatives

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 2.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law establishes, and prescribes the functions and obligations of Zone Representatives.

4 Membership

There will be two Zone Representatives for each Zone, elected or appointed according to By-law 1.

5 Functions and obligations

5.1 Functions

Zone Representatives must:

- (a) seek and maintain membership of the Association for so long as they remain a Zone Representative;
- (b) uphold and promote the objects of the Association and the ASA;
- (c) attend all general meetings of the Association reasonably practicable;
- (d) in their capacity as a member of the Association receive and consider all reports and business discussed at general meetings;
- (e) represent their Zone at all Association functions;
- (f) represent the Association at all relevant Zone functions;
- (g) facilitate the implementation of Association policy, programs and initiatives;
- (h) act as a conduit for the flow of information and issues of relevance from the Association to the Zone and from the Zone to the Association;
- (i) carry out such other reasonable functions as requested by the Association.

Football Federation Victoria (FFV) Inc.

By-law 3

Referees' Standing Committee

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 3.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law establishes, and prescribes the functions, membership and method of operation of, the referees' Standing Committee.

4 Establishment

There is established a Standing Committee of Football Federation Victoria (FFV) Inc. to be called the **Victorian Referees' Standing Committee**.

5 Functions

The Victorian Referees' Standing Committee is to advise the Directors and the Chief Executive Officer on matters relating to Football referees and refereeing.

The Victorian Referees' Standing Committee is to assist the Directors and the Chief Executive Officer in the appointment of referees to games in all competitions sanctioned or recognised by the Association.

The Directors, the Chief Executive Officer or the Members may refer any matter relating to Football referees or refereeing to the Victorian Referees' Standing Committee for advice.

The Victorian Referees' Standing Committee may give any advice requested of it, and may (whether or not requested to do so) make recommendations to the Directors and the Chief Executive Officer on:

- (a) measures to promote, develop and improve Football refereeing in the State or Australia, including accreditation of referees and referees' instructors;
- (b) policies and processes for the selection of referees;
- (c) measures to identify, and promote the development of, talented referees;
- (d) policies and processes to ensure the consistent application of the Laws of the Game by referees;

- (e) refereeing standards and referee behaviour; and
- (f) any other matter relating to referees.

6 Membership

The members of the Victorian Referees' Standing Committee will comprise persons elected or appointed according to By-law 1. The Standing Committee shall not have less than 6 nor greater than 9 members.

7 Proceedings

7.1 Meetings

The members of the Victorian Referees' Standing Committee may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.

The Victorian Referees' Standing Committee must meet at least twice in each year.

7.2 Chair

The members of the Victorian Referees' Standing Committee must elect one of their number as chair and may determine the period for which that person is to hold office.

7.3 Deputy Chair

The members of the Victorian Referees' Standing Committee must elect one of their number as deputy chair and may determine the period for which that person is to hold office.

7.4 Absence of Chair at Standing Committee meeting

The chair is entitled to preside at meetings of the Victorian Referees' Standing Committee.

If the chair is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has indicated their intention not to be present and able and willing to act, the following may preside (in order of entitlement):

- (a) the deputy chair;
- (b) a member of the Victorian Referees' Standing Committee chosen by a majority of the members present.

7.5 Use of technology

A meeting of the Victorian Referees' Standing Committee may be called or held using teleconferencing or video conferencing facilities or any other technology agreed to by all its members. The agreement may be a standing one. A member of the Victorian Referees' Standing Committee may only withdraw their agreement within a reasonable period before the meeting.

8 Membership of the Association

The person who occupies the position of chair of the Victorian Referees' Standing Committee:

- (a) agrees to apply for membership of Football Federation Victoria (FFV) Inc. according to the Constitution;
- (b) agrees that, once admitted as a member of Football Federation Victoria (FFV) Inc. they will maintain that membership for as long as they remain the chair of the Victorian Referees' Standing Committee; and
- (c) automatically ceases to be a member of Football Federation Victoria (FFV) Inc. upon vacating the chair (for whatever reason) of the VICTORIAN Referees' Standing Committee.

Football Federation Victoria (FFV) Inc.

By-law 4

Coaches' Standing Committee

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 4.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law establishes, and prescribes the functions, membership and method of operation of, the Coaches' Standing Committee.

4 Establishment

There is established a Standing Committee of Football Federation Victoria (FFV) Inc. to be called the **Victorian Coaches' Standing Committee**.

5 Functions

The Victorian Coaches' Standing Committee is to advise the Directors and the Chief Executive Officer on matters relating to Football coaches.

The Directors, the Chief Executive Officer or Members may refer any matter relating to Football coaches to the Victorian Coaches' Standing Committee for advice.

The Victorian Coaches' Standing Committee may give any advice requested of it, and may (whether or not requested to do so) make recommendations to the Directors and the Chief Executive Officer on:

- (a) methods of improving talent identification and development, and development pathways, for State players;
- (b) appointment of the State's representative coaches;
- (c) conduct of age and schools championships for the State;
- (d) delivery of programs for improving the teaching of Football;
- (e) delivery of coach accreditation courses and levels;
- (f) coaching standards and coach behaviour;
- (g) player behaviour and safety matters.

6 Membership

The members of the Victorian Coaches' Standing Committee will comprise persons elected or appointed according to By-law 1. The Standing Committee shall not have less than 6 nor greater than 9 members.

7 Proceedings

7.1 Meetings

The members of the Victorian Coaches' Standing Committee may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.

The Victorian Coaches' Standing Committee must meet at least twice in each year.

7.2 Chair

The members of the Victorian Coaches' Standing Committee must elect one of their number as chair and may determine the period for which that person is to hold office.

7.3 Deputy Chair

The members of the Victorian Coaches' Standing Committee must elect one of their number as deputy chair and may determine the period for which that person is to hold office.

7.4 Absence of Chair at Standing Committee meeting

The chair is entitled to preside at meetings of the Victorian Coaches' Standing Committee.

If the chair is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has indicated their intention not to be present and able and willing to act, the following may preside (in order of entitlement):

- (a) the deputy chair;
- (b) a member of the Victorian Coaches' Standing Committee chosen by a majority of the members present.

7.5 Use of technology

A meeting of the Victorian Coaches' Standing Committee may be called or held using teleconferencing or video conferencing facilities or any other technology agreed to by all its members. The agreement may be a standing one. A member of the Victorian Coaches' Standing Committee may only withdraw their agreement within a reasonable period before the meeting.

8 Membership of the Association

The person who occupies the position of chair of the Victorian Coaches' Standing Committee:

- (a) agrees to apply for membership of Football Federation Victoria (FFV) Inc. according to the Constitution;

- (b) agrees that, once admitted as a member of Football Federation Victoria (FFV) Inc., they will maintain that membership for as long as they remain the chair of the Victorian Coaches' Standing Committee; and
- (c) automatically ceases to be a member of Football Federation Victoria (FFV) Inc. upon vacating the chair (for whatever reason) of the Victorian Coaches' Standing Committee.

Football Federation Victoria (FFV) Inc.

By-law 5

Women's Standing Committee

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 5.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law establishes, and prescribes the functions, membership and method of operation of, the Women's Standing Committee.

4 Establishment

There is established a Standing Committee of Football Federation Victoria (FFV) Inc. to be called the **Victorian Women's Standing Committee**.

5 Functions

The Victorian Women's Standing Committee is to advise the Directors and the Chief Executive Officer on matters relating to women's Football.

The Victorian Women's Standing Committee is to assist the Directors and the Chief Executive Officer in the conduct of all women's competitions sanctioned or recognised by the Association.

The Directors, the Chief Executive Officer or Members may refer any matter relating to women's Football to the Victorian Women's Standing Committee for advice.

The Victorian Women's Standing Committee may give any advice requested of it, and may (whether or not requested to do so) make recommendations to the Directors and the Chief Executive Officer on:

- (a) measures to promote, develop and improve women's Football in the State;
- (b) measures to identify, and promote the development of, talented women Football players in the State;
- (c) consistency of application of rules, programs and structures, and equality of opportunity, for women in Football; and
- (d) any other matter relating to women's Football.

6 Membership

The members of the Victorian Women's Standing Committee will comprise persons elected or appointed according to By-law 1. The Standing Committee shall not have less than 6 nor greater than 12 members and only one member per zone.

7 Proceedings

7.1 Meetings

The members of the Victorian Women's Standing Committee may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.

The Victorian Women's Standing Committee must meet at least twice in each year.

7.2 Chair

The members of the Victorian Women's Standing Committee must elect one of their number as chair and may determine the period for which that person is to hold office.

7.3 Deputy Chair

The members of the Victorian Women's Standing Committee must elect one of their number as deputy chair and may determine the period for which that person is to hold office.

7.4 Absence of Chair at Standing Committee meeting

The chair is entitled to preside at meetings of the Victorian Women's Standing Committee.

If the chair is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has indicated their intention not to be present and able and willing to act, the following may preside (in order of entitlement):

- (a) the deputy chair;
- (b) a member of the Victorian Women's Standing Committee chosen by a majority of the members present.

7.5 Use of technology

A meeting of the Victorian Women's Standing Committee may be called or held using teleconferencing or video conferencing facilities or any other technology agreed to by all its members. The agreement may be a standing one. A member of the Victorian Women's Standing Committee may only withdraw their agreement within a reasonable period before the meeting.

8 Membership of the Association

The person who occupies the position of chair of the Victorian Women's Standing Committee:

- (a) agrees to apply for membership of Football Federation Victoria (FFV) Inc. according to the Constitution;

- (b) agrees that, once admitted as a member of Football Federation Victoria (FFV) Inc., they will maintain that membership for as long as they remain the chair of the Victorian Women's Standing Committee; and
- (c) automatically ceases to be a member of Football Federation Victoria (FFV) Inc. upon vacating the chair (for whatever reason) of the Victorian Women's Standing Committee.

Football Federation Victoria (FFV) Inc.

By-law 6

Futsal Standing Committee

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 6.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution. Unless specifically indicated to the contrary, the provisions of this By-law said to apply to the Victorian Futsal Standing Committee apply to both the Inaugural Victorian Futsal Standing Committee and the Victorian Futsal Standing Committee.

3 Purpose

This By-law establishes, and prescribes the functions, membership and method of operation of, the Victorian Futsal Standing Committee.

4 Establishment

There is established a Standing Committee of Football Federation Victoria (FFV) Inc. to be called the **Victorian Futsal Standing Committee**.

5 Functions

The Victorian Futsal Standing Committee is to advise the Directors and the Chief Executive Officer on matters relating to Futsal Football.

The Victorian Futsal Standing Committee is to assist the Directors and the Chief Executive Officer in the conduct of all Futsal competitions sanctioned or recognised by the Association.

The Inaugural Victorian Futsal Standing Committee must, within 2 years (or such other time period determined by the Directors under By-law 1) of being appointed by the Directors under By-Law 1:

- determine the criteria for establishment of Futsal Clubs to be affiliated with FFV; and
- confirm the process whereby such affiliated Futsal Clubs will appoint the Victorian Futsal Standing Committee after the Inaugural Victorian Futsal Standing Committee lapses.

The Directors, the Chief Executive Officer or a Zone Council may refer any matter relating to Futsal Football to the Victorian Futsal Standing Committee for advice.

Victorian Futsal Standing Committee may give any advice requested of it, and may (whether or not requested to do so) make recommendations to the Directors and the Chief Executive Officer on:

- (a) measure to promote, develop and improve Futsal Football in the State;
- (b) methods for improving talent identification and development and development pathways;
- (c) consistent application of Futsal Football rules, programs and standards within the State;
- (d) selection of Futsal Football teams representing the State; and
- (e) any other matter relating to Futsal Football.

6 Membership

The members of the Victorian Futsal Standing Committee will comprise persons appointed according to By-law 1. The Standing Committee shall not have less than 6 nor greater than 9 members.

7 Proceedings

7.1 Meetings

The members of the Victorian Futsal Standing Committee may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.

The Victorian Futsal Standing Committee must meet at least twice in each year.

7.2 Chair

The members of the Victorian Futsal Standing Committee must elect one of their number as chair and may determine the period for which that person is to hold office.

7.3 Deputy Chair

The members of the Victorian Futsal Standing Committee must elect one of their number as deputy chair and may determine the period for which that person is to hold office.

7.4 Absence of Chair at Standing Committee meeting

The chair is entitled to preside at meetings of the Victorian Futsal Standing Committee.

If the chair is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has indicated their intention not to be present and able and willing to act, the following may preside (in order of entitlement):

- (a) the deputy chair;
- (b) a member of the Victorian Futsal Standing Committee chosen by a majority of the members present.

7.5 Use of technology

A meeting of the Victorian Futsal Standing Committee may be called or held using teleconferencing or video conferencing facilities or any other technology agreed to by all its members. The agreement may be a standing one. A member of the Victorian Futsal Standing Committee may only withdraw their agreement within a reasonable period before the meeting.

8 Membership of the Association

The person who occupies the position of chair of the Victorian Futsal Standing Committee:

- (a) agrees to apply for membership of Football Federation Victoria (FFV) Inc. according to the Constitution;
- (b) agrees that, once admitted as a member of Football Federation Victoria (FFV) Inc. they will maintain that membership for as long as they remain the chair of the Victorian Futsal Standing Committee; and
- (c) automatically ceases to be a member of Football Federation Victoria (FFV) Inc. upon vacating the chair (for whatever reason) of the Victorian Futsal Standing Committee.

Football Federation Victoria (FFV) Inc.

By-law 7

Juniors' Standing Committee

1 Status

This By-law is made by the Directors under the powers conferred on them by of the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 7.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law establishes, and prescribes the functions, membership and method of operation of, the Victorian Juniors' Standing Committee.

4 Establishment

There is established a Standing Committee of Football Federation Victoria (FFV) Inc. to be called the **Victorian Juniors' Standing Committee**.

5 Functions

The Victorian Juniors' Standing Committee is to advise the Directors and the Chief Executive Officer on matters relating to juniors' Football.

The Victorian Juniors' Standing Committee is to assist the Directors and the Chief Executive Officer in the conduct of all junior competitions sanctioned or recognised by the Association.

The Directors, the Chief Executive Officer or Members may refer any matter relating to junior Football to the Victorian Juniors' Standing Committee for advice.

The Victorian Juniors' Standing Committee may give any advice requested of it, and may (whether or not requested to do so) make recommendations to the Directors and the Chief Executive Officer on:

- (a) inter-Zone and state competitions for junior Football players, including school competitions;
- (b) any matters affecting participation by, and the development of, junior Football players; and
- (c) any other matter relating to juniors' Football.

6 Membership and involvement of schools

The members of the Victorian Juniors' Standing Committee will comprise persons elected or appointed according to By-law 1. The Standing Committee shall not have less than 6 nor greater than 12 members and only one member per zone.

The chairman of the Standing Committee must invite representatives of the following organisations to attend and participate (but not vote) at committee meetings:

- (a) those bodies governing or materially participating in the provision of Football to primary and secondary schools in the Victorian and surrounding regions; and
- (b) such other bodies relevant to juniors' or schools' Football as the Standing Committee thinks fit.

Such invitations may be on standing basis or applicable only to specific meetings.

7 Proceedings

7.1 Meetings

The members of the Victorian Juniors' Standing Committee may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.

The Victorian Juniors' Standing Committee must meet at least twice in each year.

7.2 Chair

The members of the Victorian Juniors' Standing Committee must elect one of their number as chair and may determine the period for which that person is to hold office.

7.3 Deputy Chair

The members of the Victorian Juniors' Standing Committee must elect one of their number as deputy chair and may determine the period for which that person is to hold office.

7.4 Absence of Chair at Standing Committee meeting

The chair is entitled to preside at meetings of the Victorian Juniors' Standing Committee.

If the chair is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has indicated their intention not to be present and able and willing to act, the following may preside (in order of entitlement):

- (a) the deputy chair;
- (b) a member of the Victorian Juniors' Standing Committee chosen by a majority of the members present.

7.5 Use of technology

A meeting of the Victorian Juniors' Standing Committee may be called or held using teleconferencing or video conferencing facilities or any other technology agreed to by all its members. The agreement may be a standing one. A member of the Victorian Juniors' Standing Committee may only withdraw their agreement within a reasonable period before the meeting.

8 Membership of the Association

The person who occupies the position of chair of the Victorian Juniors' Standing Committee:

- (a) agrees to apply for membership of Football Federation Victoria (FFV) Inc. according to the Constitution;
- (b) agrees that, once admitted as a member of Football Federation Victoria (FFV) Inc., they will maintain that membership for as long as they remain the chair of the Victorian Juniors' Standing Committee; and
- (c) automatically ceases to be a member of Football Federation Victoria (FFV) Inc. upon vacating the chair (for whatever reason) of the Victorian Juniors' Standing Committee.

Football Federation Victoria (FFV) Inc.

By-law 8

Men's Standing Committee

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 8.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law establishes, and prescribes the functions, membership and method of operation of, the Victorian Men's Standing Committee.

4 Establishment

There is established a Standing Committee of Football Federation Victoria (FFV) Inc. to be called the **Victorian Men's Standing Committee**.

5 Functions

The Victorian Men's Standing Committee is to advise the Directors and the Chief Executive Officer on matters relating to men's Football.

The Victorian Men's Standing Committee is to assist the Directors and the Chief Executive Officer in the conduct of all men's competitions sanctioned or recognised by the Association.

The Directors, the Chief Executive Officer or Members may refer any matter relating to men's Football to the Victorian Men's Standing Committee for advice.

The Victorian Men's Standing Committee may give any advice requested of it, and may (whether or not requested to do so) make recommendations to the Directors and the Chief Executive Officer on:

- (a) measures to promote, develop and improve men's Football in the State;
- (b) consistency of application of rules, programs and structures, and equality of opportunity, for men in Football; and
- (c) any other matter relating to men's Football.

6 Membership

The members of the Victorian Men's Standing Committee will comprise persons elected or appointed according to By-law 1. The Standing Committee shall not have less than 6 nor greater than 12 members and only one member per zone.

7 Proceedings

7.1 Meetings

The members of the Victorian Men's Standing Committee may meet together for conducting business, adjourn and otherwise regulate their meetings as they think fit.

The Victorian Men's Standing Committee must meet at least twice in each year.

7.2 Chair

The members of the Victorian Men's Standing Committee must elect one of their number as chair and may determine the period for which that person is to hold office.

7.3 Deputy Chair

The members of the Victorian Men's Standing Committee must elect one of their number as deputy chair and may determine the period for which that person is to hold office.

7.4 Absence of Chair at Standing Committee meeting

The chair is entitled to preside at meetings of the Victorian Men's Standing Committee.

If the chair is not present and able and willing to act within 15 minutes after the time appointed for a meeting or has indicated their intention not to be present and able and willing to act, the following may preside (in order of entitlement):

- (a) the deputy chair;
- (b) a member of the Victorian Men's Standing Committee chosen by a majority of the members present.

7.5 Use of technology

A meeting of the Victorian Men's Standing Committee may be called or held using teleconferencing or video conferencing facilities or any other technology agreed to by all its members. The agreement may be a standing one. A member of the Victorian Men's Standing Committee may only withdraw their agreement within a reasonable period before the meeting.

8 Membership of the Association

The person who occupies the position of chair of the Victorian Men's Standing Committee:

- (a) agrees to apply for membership of Football Federation Victoria (FFV) Inc. according to the Constitution;

- (b) agrees that, once admitted as a member of Football Federation Victoria (FFV) Inc., they will maintain that membership for as long as they remain the chair of the Victorian Men's Standing Committee; and
- (c) automatically ceases to be a member of Football Federation Victoria (FFV) Inc. upon vacating the chair (for whatever reason) of the Victorian Men's Standing Committee.

Football Federation Victoria (FFV) Inc.

By-law 9

Zones

1 Status

This By-law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 9.

2 Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3 Purpose

This By-law establishes the Zones and identifies their boundaries.

4 The Zones

The Zones and their boundaries are those identified in Appendix A* to this By-law.

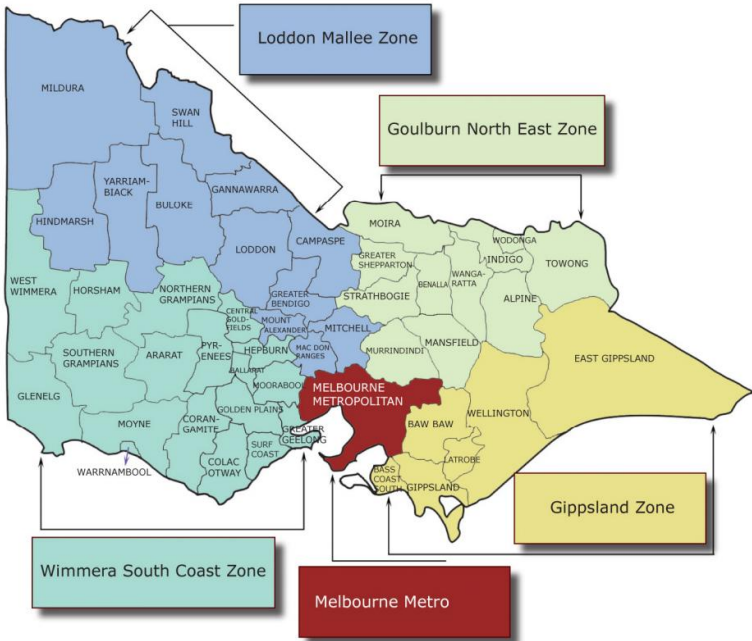
**Note Appendix A is approved by FFA for the purposes of this By-law.*

5 Association must assign Clubs to Zones

The Association must:

- (a) maintain a register of all Clubs; and
- (b) assign each Club to a Zone, and record that fact in the register.

APPENDIX A



- Loddon Mallee Zone**
- Buloke Shire
 - Campaspe Shire
 - Gannawarra Shire
 - Greater Bendigo City
 - Hindmarsh Shire
 - Loddon Shire
 - Macedon Ranges Shire
 - Mildura Rural City
 - Mitchell Shire
 - Mount Alexander Shire
 - Swan Hill Rural City
 - Yarriambiack Shire

- Goulburn North East Zone**
- Alpine Shire
 - Benalla Rural City
 - Greater Shepparton City
 - Indigo Shire
 - Mansfield Shire
 - Moira Shire
 - Murrindindi Shire
 - Strathbogie Shire
 - Towong Shire
 - Wangaratta Rural City
 - Wodonga Rural City

- Gippsland Zone**
- Bass Coast Shire
 - Baw Baw Shire
 - East Gippsland Shire
 - Latrobe Shire
 - South Gippsland Shire
 - Wellington Shire

- Wimmera South Coast Zone**
- Ararat Shire
 - Ballarat City
 - Central Goldfields Shire
 - Colac Otway Shire
 - Corangamite Shire
 - Glenelg Shire
 - Golden Plains Shire
 - Greater Geelong City
 - Hepburn Shire
 - Horsham Rural City
 - Moorabool Shire
 - Moonee Ponds
 - Northern Grampians Shire
 - Pyrenees Shire
 - Queenscliffe Borough
 - Southern Grampians Shire
 - Surf Coast Shire
 - Warrnambool Rural City
 - West Wimmera Shire



- Western Zone**
- Melton City
 - Wyndham City
 - Brimbank City
 - Hobsons Bay City

- Eastern Zone**
- Knox City
 - Yarra Ranges Shire
 - Maroondah City
 - Monash City
 - Cardinia City

- North West Zone**
- Hume City
 - Moreland City
 - Moonee Valley City

- South East Zone**
- Glen Eira City
 - Bayside City
 - Kingston City

- Northern Zone**
- Whittlesea City
 - Banyule City
 - Darebin City

- Southern Zone**
- Greater Dandenong City
 - Casey City
 - Frankston City
 - Mornington Peninsula Shire

- North East Zone**
- Nillumbik Shire
 - Manningham City
 - Boroondara City
 - Whitehorse City

- Central Zone**
- Maribyrnong City
 - Melbourne City
 - Port Phillip City
 - Yarra City
 - Stonnington City

Updated following FFA approval of change to zone boundaries on 15 September 2010.

Football Federation Victoria (FFV) Inc.

By-law 10

Election of President and Directors

1. Status

This By-Law is made by the Directors under the powers conferred on them by the Constitution of Football Federation Victoria (FFV) Inc. (**Constitution**). It is to be known as By-law 10.

2. Interpretation

Words and phrases defined in the Constitution have the same meanings in this By-law, which is to be read in conjunction with (and subject to) the Constitution.

3. Purpose

This By-law provides for the election of the President and Directors.

There will be one President and five Directors elected from a pool of eligible candidates nominated in accordance with the By-laws.

4. Appointment of Returning Officer

The Board of Directors must appoint and approve an independent returning officer to manage the election process of the President and Directors.

5. Eligibility – President and Directors

5.1 Eligibility for election

A person is eligible to be President or Director if they are:

- (a) 18 years of age or older
- (b) Nominated according to paragraph 10.4 of the constitution. Any person is eligible to be a candidate but must be nominated by a current Director, a Zone Representative or a Chairperson of a Standing Committee. Receipt of nomination forms will be acknowledged by the Returning Officer.

5.2 Eligibility to vote

Zone Representatives and the Chairperson of each Standing Committee are eligible to vote for the President and Directors.

6. Elections of President and Directors

The elections will be conducted entirely by mail prior to the Annual General Meeting.

7. Nominations

Nominations must be received by the Returning Officer at a time and date specified by the returning officer. Nomination forms will be made available on the FFV website www.footballfedvic.com.au

8. Draw for positions on Ballot Papers

A random draw for the order of candidates on the ballot papers will take place at a time, date and venue specified by the returning officer. This event will be open to attendance by any interested person.

9. Voting

If one of the positions vacant is that of President then there will be two ballot papers - one for the election of President and the other for the election of the Directors.

Voting will be by the optional preference system of voting whereby any successful candidate must achieve a majority of the votes cast.

10. Candidate Statements

A statement up to 1000 words in length may be provided by each candidate for publication on the FFV website and provided in the ballot materials mailed to Members. Any statement which exceeds 1000 words will not be approved by the Returning Officer. A passport size photo of the candidate may also be provided to accompany the statement.

Candidate statements must be **received** by the Returning Officer by a time and date specified by the returning officer.

11. Ballot Materials

Ballot packs containing ballot papers, instructions for voting, candidate statements, ballot paper envelopes and reply paid envelopes will be mailed to Members soon after close of nominations. The closing date of voting will be specified by the returning officer.

12. Counting

Counting will take place at a venue and time specified by the returning officer on the day of the Annual General Meeting. Candidates will be entitled to appoint a scrutineer to attend and observe the counting. The Returning officer will advise candidates of the time and arrangements for appointment of scrutineers.

If one of the positions is for that of President then vote counting for this position will occur before that of the Directors.