

**TO: ALL CLUBS**

**FROM: FFV COMPETITIONS**

**DATE: THURSDAY 20 JULY 2017**

**SUBJECT: REMINDER – RESULTS ENTRY, FIXTURE CHANGE REQUESTS & FORFEITS**

Dear Clubs,

As we are in the latter half of the season, all Clubs are reminded of their responsibilities regarding results entry, fixture change requests and forfeit notifications. Despite the majority of Clubs meeting requirements in accordance with the Rules of Competition, there are still some Clubs who are failing to ensure all results are confirmed by the designated deadlines, requesting fixture changes not in line with Rule 4.7.2 and forfeiting fixtures without adequate notice.

### Results Entry

The minimum requirements for match results are as follows:

Competition	Half Time Score	Full Time Score	Player List	Goal Scorers	Deadline for Full Time Score
Men's State League (Seniors)	✓	✓	✓	✓	Submitted by the home club no later than 90 minutes following the conclusion of the Seniors fixture
Men's State League (Reserves)	✓	✓	-	-	
Women's State League (Seniors)	✓	✓	✓	✓	
Women's State League (Reserves)	-	✓	-	-	
FFV Geelong Senior Men's & Women's	-	✓	-	✓	Sunday fixtures that commence before 3:30pm: submitted by the home club no later than 6:00pm that day  Non-weekend fixtures & Sunday fixtures that commence after 3:30pm: submitted by the home club no later than 9:00am the day following the match.
Summerland Metropolitan & Masters Leagues	-	-	-	-	
Sportsmart Juniors	-	✓	-	-	
Women's Metro Sevens FFV Geelong Juniors	-	-	-	-	
ALDI MiniRoos	-	-	-	-	No match results are recorded.

In all Men's & Women's State League Seniors competitions, in addition to the Half Time Score and Full Time Score, after each match (home and away) each team must enter within 72 hours their Team Player List and Goal Scorers.

Clubs which fail to confirm results and match details of any FFV Competition Fixture by the time and in the manner stipulated in the relevant [Rules of Competition & Regulations](#) may be fined or penalised for Misconduct under the GDT.

If your club requires results on SportsTG to be unlocked so that goal scorers and team player lists can be entered in retrospectively, please email this request to [competitions@ffv.org.au](mailto:competitions@ffv.org.au) citing the competition name, dates and participating teams of the relevant fixture(s).

### **Change of Venue/Fixture Requests by Club**

We ask that Clubs review Rule 4.7 before submitting a fixture change request to the FFV Competitions department. Teams that wish to request a change of fixture must do so in accordance with *Rule 4.7 Change of Venue/Fixture Requests by Club* of the [2017 Rules of Competition](#) (refer to page 29 & 30). An extract of Rule 4.7 is attached as *Appendix 1*.

In the event there is a fixture clash (i.e. two teams kicking off at the same time on the same pitch) still showing at your respective venue(s) and you have not received communication from a member of the FFV Competitions team, please write to [competitions@ffv.org.au](mailto:competitions@ffv.org.au) immediately in so that we may resolve the matter.

### **Forfeit Notifications**

In order to ensure that adequate notification is given to opposition teams, referees and club members, clubs that forfeit are required to notify [competitions@ffv.org.au](mailto:competitions@ffv.org.au) by the following deadline or a fine may apply (as per the [2017 Grievance Disciplinary and Tribunal By-Law](#)):

- Before 9:00am, five (5) days prior to the Match

Clubs which notify (or fail to notify) FFV of a forfeit after the above listed deadline may be fined as follows, whereby the forfeit notification is received:

- After 9:00am, five (5) days prior to the Match, a fine of 3 Penalty Units (\$300);
- After 9:00am, three (3) days prior to the Match, a fine of 6 Penalty Units (\$600)

Please ensure the above information in relation to results entry, fixtures changes and forfeit notifications is circulated to the relevant persons at your Club.

If you require any further information regarding the above, please contact FFV Competitions on 9474 1800 and press 1 at the switchboard, or write to [competitions@ffv.org.au](mailto:competitions@ffv.org.au).

Regards,



Brad Borsato  
**Manager, Community Competitions**

## **APPENDIX 1**

### **4.7. Change of Venue/Fixture Requests by Club**

#### *4.7.1. Change of Venue Requests*

- a. Change of venue requests may only be made on the basis of perceived unplayable pitch or venue conditions, or to relocate a Competition Fixture to an improved facility.
- b. A written request, including booking confirmation, to relocate a Competition Fixture to an improved facility must be received by FFV no less than 14 days prior to the scheduled Competition Fixture. FFV shall consider factors such as maintaining kick off times, relative distance to travel and the quality of the facility and playing surface when considering such requests. Any request that involves a change to kickoff times or dates will be subject to Rule 4.7.2.
- c. Any change request based on deteriorating pitch or venue conditions may be considered within the 14 day period prior to the Competition Fixture at the discretion of FFV.

#### *4.7.2. Fixture Date/Time Change Requests*

- a. FFV will consider a fixture change request by a Club if the request is received no less than 14 days prior to the fixture with written consent provided to FFV by Club Officials of both Clubs. Exemptions may be granted for Rounds 1-3 (and 4-5 for Leagues which have been subject to regrading).
- b. No date or time change request will be accepted for the final round of any Men's or Women's State League fixture.
- c. Scheduled FFV competition catch-up and Cup Fixture rounds will only be used in the case of postponed or abandoned Competition Fixtures.
- d. Exemption from Rule 4.7.2.c may only be made if;
  - (i) a request is made in accordance with Rule 4.7.2.a; and
  - (ii) five (5) days prior to the catch-up or Cup Fixture round neither Club is involved in any other Competition Fixture being played in that catch-up or Cup Fixture round.

4.7.3. Rules 4.7.1 and 4.7.2 do not apply to Finals or Play Off Matches.

4.7.4. Any decision to reschedule a Competition Fixture (or otherwise) under Rule 4.7 is subject to FFV's right to reschedule a Competition Fixture in accordance with Rule 4.3.2.

4.7.5. FFV decisions in relation to rescheduling of Competition Fixtures are final and binding on all parties and are not subject to appeal.